



School Referral Programme

Terms and Conditions

Effective Date: 8th January 2026

These Terms and Conditions ("Terms") govern participation in the Equipple School Referral Programme ("Referral Programme"). By participating, you agree to comply with these Terms.

1. Eligibility

Existing Customers Referring Other Schools

1.1 The Referral Programme is open only to schools that:

- Hold an active, paid subscription to an Equipple service at the time of making a referral; and
- Are in good standing with no outstanding invoices.

New Customers Being Referred To Equipple

1.2 A "Referred School" must:

- Be a new Equipple customer; and
- Not have held an Equipple subscription or trial within the preceding twelve (12) months.

1.3 Employees, contractors, and agents of Equipple, and their immediate families, are not eligible to participate.

2. Earning Referral Discounts

Existing Customers Referring Other Schools

2.1 An Eligible Referrer (as defined in Clause 1.1) may earn a discount for each Eligible Referral, subject to Clause 3 (Limits & Caps).

2.2 A referral will be deemed "Eligible" only where:



- The Referred School subscribes to an Equipple service using the referrer's unique referral code or through another official referral method designated by Equipple; and
- The Referred School has completed full payment for its subscription.

2.3 Referral discounts will be applied in accordance with Clause 4 (Redemption).

3. Limits & Caps

3.1 Referral discounts are non-transferable, non-exchangeable, and hold no cash value.

Existing Customers Referring Other Schools

3.2 A maximum of ten (10) referral discounts may be earned per annual subscription period.

3.3 The total value of referral discounts applied to a single renewal invoice shall not exceed the cost of that renewal.

New Customers Being Referred To Equipple

3.3 In the case of a multi-year contract, the discount will be applied to the first year only.

3.4 In the case of a multi-school contract, the discount will be applied to one of the schools only. The school with the largest number of students will be selected to provide the maximum customer discount.

4. Redemption

4.1 If a Referred School cancels its subscription or fails to make payment, no discount will be applied.

Existing Customers Referring Other Schools

4.2 Referral discounts will be applied as a deduction to the Eligible Referrer's next renewal invoice after the Referred School's subscription payment has been processed in full.



4.3 Multiple discounts from different referrals may be combined, subject to Clause 3.3. The order and timing of application shall be determined solely by Equipple.

4.4 An Eligible Referrer must maintain an active, paid subscription at the time the discount is due to be applied. If the subscription lapses before renewal, the discount will be forfeited.

5. Currency Restriction for Referral Vouchers

5.1 Redemption Currency: Referral vouchers are issued in the currency of the referring school's active subscription and may only be redeemed by schools with subscriptions in the same currency.

5.2 Invalid Redemptions: Vouchers cannot be redeemed in a different currency. Any attempt to do so will render the voucher invalid.

5.3 Non-Transferable: Vouchers have no cash value and must be redeemed according to these terms.

6. Fraud, Misuse, and Prohibited Conduct

6.1 Equipple reserves the right to verify the eligibility of all referrals.

6.2 Equipple may, at its sole discretion, refuse to apply a discount where it has reason to believe that:

- The referral is fraudulent or otherwise in breach of these Terms;
- The referral is a self-referral; or
- The referral is part of a coordinated scheme intended to exploit the Referral Programme.

6.3 Referrals to subsidiaries, affiliates, or schools within the same multi-academy trust or group as the referring school are not eligible for referral discounts. Group and MAT pricing options are available separately—contact Equipple for details.

7. Changes to the Programme

7.1 Equipple may amend, suspend, or terminate the Referral Programme, in whole or in part, at any time and without prior notice.



7.2 Any changes will not affect referral discounts that have already been earned and confirmed prior to the date of change.

8. Disputes

8.1 In the event of any dispute regarding the Referral Programme, referral eligibility, or the calculation of discounts, Equipple's decision shall be final and binding.

8.2 These Terms shall be governed by and construed in accordance with the laws of Northern Ireland.

8.3 The courts of Northern Ireland shall have exclusive jurisdiction over any disputes arising under or in connection with these Terms.

9. Data Protection

9.1 Personal data provided in connection with the Referral Programme will be processed in accordance with Equipple's Privacy Policy, available at www.equipple.com/privacy-policy

9.2 By participating, you confirm that you have the necessary permissions to share the contact details of the Referred School with Equipple for the purposes of administering the Referral Programme.

Contact

For questions about the Referral Programme, contact:
Equipple Ltd
info@equipple.com